



## NOTICE OF MEETING

<b>Meeting:</b>	<b>Planning Enforcement Sub-Committee</b>
<b>Date and Time:</b>	<b>Monday 30 January 2023 10.00 am</b>
<b>Place:</b>	<b>Council Chamber</b>
<b>Enquiries to:</b>	<b>Committee Services</b>
<b>Members:</b>	<b>Blewett, Makepeace-Browne, Oliver and Southern (Chairman)</b>

Chief Executive

CIVIC OFFICES, HARLINGTON WAY  
FLEET, HAMPSHIRE GU51 4AE

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## AGENDA

**This Agenda and associated appendices are provided in electronic form only and are published on the Hart District Council website.**

**Please download all papers through the Modern.Gov app before the meeting. •**

- At the start of the meeting, the Lead Officer will confirm the Fire Evacuation Procedure.**
- The Chairman will announce that this meeting will be recorded and that anyone remaining at the meeting had provided their consent to any such recording.**

### **1 MINUTES OF PREVIOUS MEETING (Pages 4 - 7)**

The Minutes of the meeting held on 17 October 2022 are attached to be confirmed and signed as a correct record.

### **2 APOLOGIES FOR ABSENCE**

To receive any apologies for absence from Members\*.

**\*Note:** Members are asked to email Committee Services in advance of the meeting as soon as they become aware they will be absent.

### **3 DECLARATIONS OF INTEREST**

To declare disclosable pecuniary, and any other, interests\*.

**\*Note:** Members are asked to email Committee Services in advance of the meeting as soon as they become aware they may have an interest to declare.

### **4 CHAIRMAN'S ANNOUNCEMENTS**

### **5 UPDATE ON PLANNING ENFORCEMENT (Pages 8 - 17)**

To provide the Planning Enforcement Sub-Committee with an overview of the Planning Enforcement function in 2022.

#### **RECOMMENDATION**

That the Planning Enforcement Sub-Committee notes the overview of the Enforcement function.

### **6 CONDITION OF LISTED BARN AT WEST MINLEY FARM (Pages 18 - 20)**

#### **RECOMMENDATIONS**

- A. It is recommended that the owner is advised that the Council is considering the issue of an Urgent Works Notice to ensure the building is secured and is wind and watertight. It is recommended that the owner be given fourteen days to undertake works voluntarily to make the building wind and watertight.
- B. If the work is not undertaken voluntarily, it is recommended that a Structural Engineer and contractors are engaged to undertake the works. It is then recommended that the owner is given written notice of the intention to carry out the works: The works which are urgently necessary appear to include:
  1. Temporary work to the roof structure including supporting structure. Stabilisation of the roof covering and making watertight through installation of a replacement tarpaulin or other membrane.
  2. Temporary work to make the remaining structure watertight through application of a tarpaulin or other membrane across elevations of the building.
  3. Temporary work of propping to ensure the building does not collapse.
  4. Work to temporarily enclose the site to the public highway.
  5. Temporary security measures to prevent vandalism or unwanted entry into the building. That a notice is subsequently served on the owner requiring payment of the expenses incurred in the works.
- C. It is recommended if no further steps are taken to maintain or repair the

building within a further three-month period following the issue of an Urgent Works Notice, that a notice under Section 215, or a Repairs Notice are issued to the owner to secure long term maintenance and repair of the building.

**Date of Despatch: Friday, 20 January 2023**